

# **Sexual Harassment/Abuse Chain of Command For Reporting**

### **Nursery**

Assigned worker is to report to Liz Northwood (If not on site to Mrs. Mary Magness). Next the report should go on to Bishop Rob Northwood and finally if further reporting is necessary or a crime has been committed against a minor, the police should be notified. The initial report should be on the day of observation. DO NOT WAIT.

## **Hospitality**

Assigned worker is to report to Ms. Jen Brilliant (If not on site to Mrs. Mary Magness). Next the report should go on to Bishop Rob Northwood and finally, if further reporting is necessary or a crime has been committed against a minor, the police should be notified. The initial report should be on the day of observation. DO NOT WAIT.

#### **Altar Guild**

Assigned worker is to report to Mrs. Mary Magness. Next the report should go on to Bishop Rob Northwood and finally, if further reporting is necessary or a crime has been committed against a minor, the police should be notified. The initial report should be on the day of observation. DO NOT WAIT.

## **Sunday School/VBS**

Assigned worker is to report to Mrs. Jen Huff (If not on site to Mrs. Mary Magness). Next the report should go on to Bishop Rob Northwood and finally if further reporting is necessary or a crime has been committed against a minor, the police should be notified. The initial report should be on the day of observation. DO NOT WAIT.

### **Praise Team**

Assigned worker is to report to Mr. Avery Northwood. Next the report should go on to Bishop Rob Northwood and finally if further reporting is necessary or a crime has been committed against a minor, the police should be notified. The initial report should be on the day of observation. DO NOT WAIT.

#### **Youth Events**

Assigned worker is to report to Mr. Avery Northwood. Next the report should go on to Bishop Rob Northwood and finally if further reporting is necessary or a crime has been committed against a minor, the police should be notified. The initial report should be on the day of observation. DO NOT WAIT.

### Clergy

Any accusation toward clergy staff report to Bishop Rob Northwood. If any further reporting is required, then the police should be involved. If regarding Bishop Rob Northwood, report to all current members of the Rector's Council (Deacon Mark Carico, Deacon Caleb Northwood, and Father Samuel Foss) and to the Office of the Patriarch (50 St Thomas Pl, Malverne, NY 11565, United States).

I have read and understand the above document:						
Name:						
Date:	_/	/				